



**PARIMAL MITRA SMRITI MAHAVIDYALAYA  
POST-MAL, DIST-JALPAIGURI**



No. 72/Notice/PMSM/2024

Date : 30<sup>th</sup> March, 2024

It is informed to all concerned that the DPI, Govt. of West Bengal has sent name of the auditor for the audit of accounts of the Parimal Mitra Smriti Mahavidyalaya. The audit will take place in the **second week of May, 2024**. As per the checklist of the document (No. 9(iii)) as mentioned in the letter of the DPI, the "Asset Register of the College" is necessary to be prepared.

Therefore, as per decision of the meeting held on 30.03.2024, Prof. Nandita Mukherjee will supervise Mr. Koushik Sengupta and Mr. Shibon Ekka to prepare and update the "Asset Register of the College" session-wise (from 1<sup>st</sup> April to 31<sup>st</sup> March of every session) upto date and complete it signing by TIC/Principal (Session-wise) latest by 30.04.2024.

**Please treat the task as most urgent.**

  
30/03/2024

**Principal**

**Parimal Mitra Smriti Mahavidyalaya  
Post-Mal, Dist-Jalpaiguri**

**Principal  
P.M.S. Mahavidyalaya  
P.O.- Mal, Dist. Jalpaiguri**