



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	PARIMAL MITRA SMRITI MAHAVIDYALAYA
Name of the head of the Institution	Prof. Nandita Mukherjee
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03562255212
Mobile no.	9434340495
Registered Email	pmsm1985@gmail.com
Alternate Email	iqacpmsm1985@gmail.com
Address	Parimal Mitra Smriti Mahavidyalaya, Near Songachi Tea Garden, P.O. Mal, Dist. Jalpaiguri 735221
City/Town	Mal
State/UT	West Bengal
Pincode	735221

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Jaya Adhikary
Phone no/Alternate Phone no.	03562255212
Mobile no.	9434217270
Registered Email	iqacpmsm1985@gmail.com
Alternate Email	pmsm1985@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.pmsm.org.in/admin/upload/iqac/IOAC8.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.pmsm.org.in/admin/upload/iqac/IOAC5.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.8	2016	04-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	10-Jul-2015
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observation of National	04-Sep-2019	586

Voters	1	
Jalpaiguri District Level Youth Parliament Competition has been organized	09-Nov-2019 1	88
Observation of International Mother Language Day	21-Feb-2020 1	310
International Seminar on	05-Mar-2020 2	317
Observation of International Yoga Day on the virtual platform	21-Jun-2020 1	56

L::asset('/', 'public') .'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Political Science, Parimal Mitra Smriti Mahavidyalaya	Jalpaiguri District Level Youth Parliament Competition	Department of Parliamentary Affairs, Government of West Bengal	2019 1	275000

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? The Jalpaiguri District Level Youth Parliament Competition under the Department of Parliamentary Affairs, Government of West Bengal has been successfully held.
Date: November 9, 2019

? An International Seminar on 'Conjugal Relationship in Society and Literature' has been organised by the Department of Bengali in collaboration with Centre for Women's Studies, NBU Duration: March 56, 2020

? A mechanism of solid waste management has been started.

? Furnishing of Botany and Geography laboratories has been completed.

? An Invited Lecture organized by the Department of History on 'The Making of a Revolution: Bolshevism Its Impacts and Legacies'

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To organise the District Level Youth Parliament Competition in our college.	The Jalpaiguri District Level Youth Parliament Competition was successfully organized under the Department of parliamentary Affairs, Government of West Bengal on November 9, 2019.
Tree plantation to be done	250 more Mahogany trees have been planted
To organise an International Seminar in the Department of Bengali	Organisation of an International Seminar on 'Conjugal Relationship in Society and Literature' by the Department of Bengali in collaboration with Centre for Women's Studies, NBU Duration: March 56, 2020
Photocopy machine to be purchased	Photocopy machine has been purchased on 19/9/19
Yoga day to be observed at home	Yoga at home observed and a video of the same uploaded on the PMS Mahavidyalaya App.
Library upgradation	Facilities available / newly added: Photocopy machine given to library, CCTV surveillance, books purchased
CAS of teachers to be processed	Postponed due to pandemic
Painting of college building and boundary wall	Painting has been completed
Furnishing of the Laboratories	Furnishing of Botany and Geography Lab

	is complete
To start the solid waste management programme	A mechanism of solid waste management has started
View Uploaded File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Catering to a huge and diverse population of students in a predominantly tribal belt, the institution is committed towards nurturing them as educated, conscientious human beings with a promising future. As a first step towards that end, the college publishes a prospectus giving detailed information of the college, courses offered, objectives and achievements so far. For timely and effective dissemination of the curriculum framed by the Under Graduate Council the Academic Sub-Committee of the college prepares an Academic calendar. Both these are circulated amongst the stakeholders and uploaded on the college website for a wider reach. At the Teachers' Council meeting the essential aspects of teaching-learning process viz. Subject combinations, teacher: student ratio, adequate and furnished classrooms and the like, are discussed and resolutions taken are acted upon before the commencement of the classes. This reflects on the master routine that is prepared first and handed over to the Heads of the Departments for allotment of the classes to the teachers. The complete master routine is then walled up on the notice board and also uploaded on the website at the beginning of each academic session. In case of any queries or difficulties with regard to the framed curriculum, the voice of the college is carried forward by the departmental representations on the Board of Studies. The teachers prepare lesson plan in order to adhere to the academic calendar. They take go beyond the routine to take extra classes when required for timely completion of the syllabus. Besides the traditional classroom teaching they resort to different teaching modules viz, power point presentations, student seminars, educational excursions to make the process interactive and facilitate their understanding. The progress of the students is

monitored through periodical assignments and written tests before they sit for the University examinations. Besides educating the students as per the stipulated curriculum, the college encourages them to participate in large numbers in sports, different cultural activities, seminars and workshops for a wholesome and harmonious development of their personality.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Educational Trip to Sevoke - project on landslide - Dept. of Geography	5
BA	Educational Trip to two spots: Shantiniketan Bolepur and Lovepur, Birbhum by the Dept. of Bengali	18
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
----------	-----

Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The departments conduct Parent teacher meeting at regular intervals where suggestions are invited directly from the guardians. The final year students are given a feedback form to fill in. There is also a suggestion and complaint box in the college for the students. The Teachers' Council These suggestions are examined with due importance and acted upon in the forthcoming sessions. The teachers try to arrive at a consensus from their varied opinions at the Teachers' Council meetings. The Governing Body meetings are the final platform where different stakeholders interact openly, monitor the progress and chalk out the actions needed for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	2150	3652	1946
BA	Honours	521	1344	326
BCom	General	110	82	20
BCom	Honours	40	61	19
BSc	General	20	34	9
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2320	0	22	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	14	3	2	1	3
No file uploaded.					

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Situated in a tribal belt and the only college in many miles ours is a mixed community of students, many of whom are first generation learners, coming from the backward sections of the society. Keeping them in mind we try to follow a blended mode of teaching in the classroom, mixing the traditional mode of giving lectures and board work with the use of ICT. Special coaching is given to the backward students in addition to the regular classes where the teachers reach out to them on a personal level and address their psycho-social needs besides the academic ones. By encouraging the students to participate in the student seminars, sports and different cultural activities the institution helps them to overcome their initial hesitation and emerge as confident individuals who can make their presence felt in the big, wide world.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2320	22	1:105

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	5	3	5	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General, Honours	2nd year	08/12/2020	07/01/2021
BA	General, Honours	3rd year	06/10/2020	26/10/2020
BA	General, Honours	1st SEM, 3rd SEM	24/12/2019	27/01/2020
BA	General, Honours	2nd, 4th SEM	20/12/2020	15/01/2021

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Besides the class tests and assignments given by the individual teachers as per their discretion, the college conducts midterm and annual tests in order to gauge the progress of the students and to prepare them for the University examinations. The evaluated answer scripts are shown to the students and their

defects are pointed out. The guardians of the students who perform poorly are consulted to sort out the problem.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Sub-Committee prepared an academic calendar that highlighted the working days and examination days as planned at the commencement of the academic session. The session conducted smoothly in conformity with the calendar as per the documented records.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.onlineadmissionubtec.org.in/doc/CBCS%20Regulation%20for%20NBU.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	General	951	927	97.48
Nill	BA	Honours	277	269	97.11
Nill	BCom	General	12	11	91.67
Nill	BCom	Honours	21	21	100
Nill	BSc	General	6	6	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

00

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	1	2	Nil
International	2	3	1.2
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	3
English	4
Nepali	3
History	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Title of the paper Grandmother's Bag of Tales down the Ages: A Comparative Estimate of Dakshin	Arpita Dasgupta	International Journal of Cultural Studies and Social Sciences	2020	Nil	Parimal Mitra Smriti Mahavidyalaya	Nil

aranjan Mitra Majumdar's Thakurmar Jhuli and Nabanita Deb Sen's Rupkatha Samagra						
Samaklin Kavitakoka than	Remika Thapa	Abhigyan Journal, NBU	2019	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill
Samkal Se Takrati Samkal Ki Kahaniyan	Sulochana Kumari Das	Lamahi Ank 3	2020	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill
Kahaniyon Se Gujarta SamayAurSa may Se Guj artiKahani yan	Sulochana Kumari Das	Lamahi Ank 3	2020	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill
Two new synonyms and extended d istributio n of Anast rophyllum ellipticum Inoue (Ana strophylla ceae: Marc hantiophyt a)	Shuvadeep Majumdar	Cryptoga mie, Bryologie	2020	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill
Cololeje unea manil aliana a new synonym of Cololejeun ea nilgiri ensis (Lej euneaceae: Marchantio phyta)	Shuvadeep Majumdar	Phytotaxa	2019	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill
Partition and Refugee's Infiltrati on: A Soci o-Economic Change in	Swapn Kr. Bhowmick	Internat ional Journal of Integrated Research and Develo pment	2019	Nill	Parimal Mitra Smriti Mah avidyalaya	Nill

Falakata-an important Mufassal Town of Jalpaiguri District in the Post Colonial period (1947-2011)						
Bhanubhaktara Ramacharitamansko Tulnaatmak	Remika Thapa	Nepali Academy Journal	2019	Nill	Parimal Mitra Smriti Mahavidyalaya	Nill
Badrinarayan Pradhanko 'Bonus' kathama Chiyabarikam azdoorharuko Aarthik Bichalan	Amir Darjee	Nepali Academy Journal	2019	Nill	Parimal Mitra Smriti Mahavidyalaya	Nill
Shankar: Eka Eka Ekashi	Tapati Saha	Abakash-Sahityapatrika	2019	Nill	Parimal Mitra Smriti Mahavidyalaya	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nill	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	19	0	1
Presented papers	6	5	0	0
Resource persons	1	0	5	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
River cleaning programme	NCC	1	65
Rath Mela duty	Mal Police Station in collaboration with NCC	1	25
Durga Puja duty	Mal Police Station in collaboration with NCC	1	56
Plastic Se Raksha Swachhta hi Suraksha	NCC	1	23
World Environment Day Celebration	PMS Mahavidyalaya	12	58
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Best Cadet	Governor of West Bengal's Silver Medal	West Bengal and Sikkim Directorate	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Safe Drive Save Life	Mal Police Station in collaboration with NCC	Traffic Awareness	1	52
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Oral Lecture	Swapan Kumar Bhowmik	Siliguri College	1
Oral Lecture	Remika Thapa	Gorkha Jana Pustakalaya	1
Oral Lecture	Remika Thapa	North Bengal University	1
Oral Lecture	Dibyendu Dasgupta	Naxalbari College	1

Oral Lecture	Amir Darjee	Naxalbari College	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1632300	1602508

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.18.03	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	10662	Nil	180	108126	10842	108126
Reference Books	5878	Nil	54	32439	5932	32439
Journals	27	50600	Nil	Nil	27	50600
e-Journals	Nil	5900	Nil	Nil	Nil	5900

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	10	0	0	9	5	125	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	10	0	0	9	5	125	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
850000	433424	2000000	2167020

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college in its sprawling campus has spacious classrooms. One smart classroom and the presence of projector and Wi-Fi facility enable the teachers to take recourse to ICT methods while teaching. We are trying to augment these

resources gradually to enable more ICT classes simultaneously. The Central library along with the Departmental libraries, are monitored and updated at regular intervals to accommodate the needs of the students and the faculty members. The furnishing of the laboratories of the newly introduced science stream is under way. As of now the Botany and Geography laboratories are adequately equipped. The spacious sports field enables successful arrangement of the Annual Athletic Meet where the students participate in large numbers. We have a sports room where the equipments are kept and maintained.

<http://www.pmsm.org.in/admin/upload/iqac/IQAC13.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Welfare Fund	78	100000
Financial Support from Other Sources			
a) National	Swami Vivekananda Merit cum Means scholarship, Kanyasree Prakalpa, Scholarship for SC,ST OBC and other Minority Sections	2256	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	00
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	An awareness programme about Company Secretary Course	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	47	B.A., B. Com.	Bengali, English, Hindi, Nepali, History, Philosophy, Political Science, Commerce	NBU, CBPBU	M. A M. Com.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual sports	College	134
Hand Ball Tournament	College	54
Athletics and Football	Inter-College State Sports and Games Championship 2020 (Jalpaiguri Dist.)	72
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	0	0	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Throughout the year the Students' Union has been very active. They have organized different cultural activities like the Fresher's Welcome and the College Social on the campus. They have organized the Teachers' Day and have shouldered the responsibility of the Saraswati Puja with religious devotion. They have published the annual issue of the college magazine 'Prasfuran'. However, the election of the student's council has been postponed until further notification as per Govt. order. Since then a caretaker students' union is present as an unofficial, purely temporary stopgap measure. In such a situation they have no representation in the Governing Body at present.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

On February 16, 2016 the Alumni Association of the college has been registered vide no. 61311 of 2016-2017 in presence of then Principal of the college, Dr. Uma Maji, NAAC Coordinator Prof. Basudev Paul, and teachers: Dr. Jaya Adhikary, Dr. Dibyendu Dasgupta and Arpita Dasgupta were present. The registration has been renewed subsequently as the Alumni Association initially constituted with eleven members has increased its strength to thirty one. The office bearers are as follows: President : Pranay Pradhan Secretary - Atit Thapa Joint Secretary - Amit Mandal Treasurer - Prashant Pradhan Joint Treasurer - Sharmistha Ghosh

5.4.2 – No. of enrolled Alumni:

38

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? As a further step towards decentralization, the final year students have been allowed to operate the Departmental libraries under the jurisdiction of a departmental teacher. Thus we have attempted to engage the students into the library activities and build a sense of responsibility in them. ? Our college is located on an accident prone zone on the National Highway 31. Our students have in their own way attempted to spread awareness against reckless driving. They have stood on the street and controlled the traffic. They have also scripted and acted in a street drama to spread traffic awareness amongst common people.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As an affiliated college the institution does not have the autonomy to frame its curriculum. Some teachers are members of the Board of Studies and carry the voice of the college there. Within the stipulations, the college tries to be as flexible as possible in the courses offered and combination subjects. In the CBCS system the college offers core courses in the following subjects in Arts stream: Bengali, English, Nepali, Hindi, History, Philosophy and Political Science while Sociology, Education, Geography are taught in Program courses. Accountancy is offered as the Core subject in Commerce. The B.SC programme course offers Chemistry, Botany and Zoology as the combination subjects.</p>
Teaching and Learning	<p>Catering to the needs of a diverse group of students, some of whom are first generation learners from backward sections of society, the teachers follow the traditional method of lecture and board work, blending it at times with the ICT tools and thus try to reach out to the students through simple, but updated means. The introduction of the smart classroom has boosted up the teaching learning process. The computer lab with six computers as of now has generated lot of interest amongst students. The furnishing of Botany and Geography laboratories have been completed.</p>
Examination and Evaluation	<p>The introduction of the CBCS has reoriented our examination process. The Semester examinations conducted twice a year give sufficient credence to internal assessment and also to the attendance record of the students. The Different departments keep a record of the attendance of their students and assess them through different means from written examinations, term papers to seminar presentations.</p>
Research and Development	<p>The College has a research cell which promotes research activities amongst</p>

the teachers. The departments conduct seminar, workshops which are primarily directed to update the students' awareness of contemporary academic pursuits and develop an aptitude of research amongst them. This year the research articles of the faculty members have been published in reputed journals. Several of the faculty members have been invited in the faculty exchange programme to deliver lecture in other institutions. An invited lecture has been organized on 'The Making of a Revolution: Bolshevism Its Impacts and Legacies' by the Department of History on September 13, 2019. Dr. Sobhanlal Datta Gupta, Former S. N. Banerjee Professor, Department of Political Science, University of Calcutta and Sri Ashoke Mukhopadhyay, Secretary, Centre for Studies in Science and Society (CESTUSS), Kolkata were present as distinguished speakers on the occasion.

Library, ICT and Physical Infrastructure / Instrumentation

The College has a well stocked Central Library partially automated since the installation of KOHA software, version 3.18.03 in 2015. A Library Advisory Committee with the Librarian as the Convenor takes care of the needs of the library. The purchase of new books along with the renewal of the subscriptions to NLIST and the existing print journals have been made under the supervision of this committee. This year a photocopy machine has been given to the Central library. The extension of CCTV surveillance has come to include the library.

Human Resource Management

The College has throughout the year worked towards promoting a fruitful teacher-student interaction. The Teachers' Council meetings chart out methods to enable the teachers to engage the interest of the students. The use of ICT tools, methods of interactive teaching, sending the teachers to training courses have been some methods advocated throughout the year.

Industry Interaction / Collaboration

The institution has a career counselling cell which organizes special lectures, awareness camps and workshops where the students meet people from different walks of life and come to know of job prospects.

Admission of Students	<p>The admission procedure is carried out in online mode. The notice is displayed at the website and also on the PMS Mahavidyalaya App after which the students apply online. The applications are sorted and merit list displayed at the portal on the stipulated date. The students select their subjects via e-counselling. They come to college only after getting admitted when the classes commence.</p>
-----------------------	--

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The Governing Body and the IQAC are the two core teams that chart and execute the way forward for the institution. The Head of the Institution coordinates between them. The Secretary of the Teachers' Council initiates the formation of different committees at the beginning of each year at several levels that take care of different activities of the institution. Though the meetings and activities are conducted offline the members coordinate on the virtual platforms that facilitate easier and faster access of the current updates. A website committee of the college monitors the regular uploading and updating of the college website and also the PMS Mahavidyalaya App which has been launched to provide a comprehensive assemblage of information about the college.</p>
Administration	<p>The Governing Body is the apex body that is in charge of the administration of the college. The Teacher-in-charge in consultation with the IQAC monitors the day-to-day activities of the college and places the requirements for its betterment to the Governing Body for approval. Besides all in-house committees are active and participate through their suggestions in the smooth functioning of the college.</p>
Finance and Accounts	<p>The finance and account files are digitally maintained. The salary system is digitized</p>
Student Admission and Support	<p>The admission procedure is carried out in online mode. The notice earlier displayed on the website, now is uploaded on the all-inclusive PMS Mahavidyalaya App which includes the website page, after which the students</p>

apply online. The applications are sorted and merit list displayed at the portal on the stipulated date. The students choose their subjects via e-counselling and come to college only when the classes commence. The website also displays information about the different committees constituted to support the students like Sexual Harassment Cell, Anti-ragging cell where the students can approach and get timely help.

Examination

The Examination schedule and other relevant information are uploaded on PMS Mahavidyalaya App.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	00	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Programme (FIP)	1	Nill	Nill	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	Students' Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution performs regular internal and external audit. The external audit is conducted by an auditor appointed by the Government of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Academic Sub-Committee
Administrative	No	Null	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? The Parent-Teacher meetings are conducted once a year by the Departments. These direct interactions and discussions between the prime stakeholders are very useful in charting the way forward for the institution at large ? The guardians are given feedback forms to fill in. The feedbacks thus received are carefully examined and relevant suggestions sorted out for implementation in the coming years. ? Besides, the students who perform poorly in the internal examinations are asked to bring their guardians to the college. The guardians are shown the evaluated answer scripts of their wards by the teachers. They discuss the situation and try to sort it out in the best interest of the student concerned.

6.5.3 – Development programmes for support staff (at least three)

The IQAC has no support staff as of now. The coordinator distributes the responsibilities amongst the members whose efforts reflect their commitment towards the institution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The Jalpaiguri District Level Youth Parliament Competition under the Department of Parliamentary Affairs, Government of West Bengal has been successfully held. Date: November 9, 2019 2. An International Seminar on 'Conjugal Relationship in Society and Literature' has been organised by the Department of Bengali in collaboration with Centre for Women's Studies, NBU Duration: March 5-6, 2020 3. Furnishing of Botany and Geography laboratories

has been completed. 4. A mechanism of solid waste management has been started.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Health Check up Camp	18/11/2019	18/11/2019	18/11/2019	137
2019	An awareness programme about Company Secretary Course	27/08/2019	27/08/2019	27/08/2019	41
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	09/03/2020	09/03/2020	166	117

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Pursuing a project for installation of solar panel. Awaiting the result of a prayer sent for this purpose to the North Bengal Development Department (NBDD)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	8
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
------	--	--	------	----------	--------------------	------------------	--

	and disadvantages	contribute to local community					
2019	1	1	19/09/2019	1	Blood Donation camp	Community Welfare	282
2019	1	1	15/11/2019	1	Safe Drive Save Life	Traffic Awareness	52
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	The College Prospectus published at the beginning of the academic session specifies the code of conduct for all the stakeholders of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
00	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

250 more mahogany trees have been planted Solid waste management Plastic free environment Perusal of the solar panel project Rain water harvesting proposed

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1.) Title of the practice: Organization of Jalpaiguri District Level Youth Parliament Competition under the Department of Parliamentary Affairs, Government of West Bengal on November 9, 2019 Goal: The basic intention behind the arrangement of this competition in our college is to give an exposure to our students, garner interest in them and develop their oratorical skills. Context: Youth Parliament is an integral part of the syllabus of the Department of Political Science. The students are selected from different departments and groomed by the teachers. The chosen team represents our college at this competition. In 2005 we have been state champions in this event. That being the highest achievement so far, our students have won laurels as individual speakers on a regular basis at this competition. This is the first time we have been invited to host the district level Youth Parliament Competition by the Department of Parliamentary Affairs, Government of West Bengal. Practice: The competition began with eighty eight participants from Jalpaiguri A.C. College, Sukanta Mahavidyalaya, Rajganj College, Dhupguri Girls' College and our college Parimal Mitra Smriti Mahavidyalaya. Prof. Dr. Ramesh Dural and Prof. Dr. Ranjita Chakravorty from the University of North Bengal were present as judges. Sukanta Mahavidyalaya emerged the winner and our college just behind them as the first Runner up. Besides, this youth parliament competition, quiz, extempore competitions were held simultaneously in other rooms of our spacious building. Other colleges like Surya Sen Mahavidyalaya and Maynaguri college participated in these competitions. Evidence of Success: It was a day packed</p>

with activities. The maximum turn out and involvement of the faculty, office staff and students, besides the participants, was very satisfying. The college won praises for smooth organization of such large-scale and simultaneous competitions from the guests, especially the esteemed judges. Problems encountered and resources required: There is always room for improvement, especially at such an event. In the absence of an auditorium the college has to create a makeshift stage on the ground for the event. This is a requirement which if sorted out will facilitate our organization of future events. Besides, the lounge which has been constructed needs to be furnished so as to accommodate the dignitaries. Most importantly, our otherwise talented students need all the attention the college is giving them and more so that they can excel at such competitions and reach the highest level 2.) Title of the Practice: Solid Waste Management Goal: The basic goal is to reduce process and eliminate adverse impacts of waste materials on human health and the environment to support economic development and superior quality of life. Context: The effective and eco-friendly disposal of waste material has been in our thoughts for a long time. For a clean and green environment it is imperative that we treat the waste products effectively. It will not only do justice to the environment but will also open avenues for revenue generation and create opportunities for employment. The Practice: The programme of solid waste management intends first to minimise the generation of waste. We have considerably reduced the use of plastic in our campus. The garbage is collected in two containers: one for biodegradable products and the other for non-biodegradable products. We hand over the non-biodegradable products like iron, glass, old furniture to the scrap collectors for recycling. As for the biodegradable products, we drop them in a manure pit whereby they decompose as fertilizer that is used to nourish our greeneries, especially the Herbal and Mahogany garden that we have created on our sprawling campus. Evidence of success: The much needed initiative towards solid waste management has cleaned our environment and replenished our greeneries to a great extent. Problems Encountered and Resources required: We have definitely set forward in the right direction but for a full fledged and elaborate practice of solid waste management we do not have sufficient area or resources. We are contemplating further ways and means to recycle the waste materials. If we can develop a means of processing the fertilizer produced through decomposed waste materials then it opens up scope for revenue generation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.pmsm.org.in/admin/upload/igac/IOAC14.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Enhancement of Academic facilities and infrastructure As an educational institution it is our bounden duty to ensure proper functioning of the academic activities. This year an International Seminar has been organized in our college by the Department of Bengali. We have also hosted the Jalpaiguri District Level Youth Parliament Competition in our college. Such activities have given the much needed exposure to the students about research activities and also groomed their oratorical skills. The much awaited introduction of the Science stream has brought in its train new requirements to be taken care of. We have started furnishing the laboratories of the different departments in the Science building. As of now we have adequately equipped laboratories in the Botany and Geography Departments. We sincerely believe the library is the heart of any educational institution and provides an index of its strengths or weaknesses. This year we have paid special attention to the enhancement of the

Central library facilities. Besides purchasing books, renewing subscription to NLIST and the print journals, a photocopier machine has been given to the library. The extension of CCTV surveillance has come to include the library from this year.

Provide the weblink of the institution

<http://www.pmsm.org.in/admin/upload/igac/IQAC17.pdf>

8.Future Plans of Actions for Next Academic Year

? To complete the furnishing of the Chemistry and Zoology Laboratories ? To adequately furnish the IQAC room ? To install the solar panel in the coming academic year ? To develop a mechanism for rain water harvesting ? To upgrade and add to the library facilities has been our