

**Government of West Bengal**  
**Finance (Audit) Department**  
**"NABANNA"**  
**325, Sarat Chatterjee Road**  
**Howrah – 711 102**

No. 6112-F(P2)

Howrah, the 9<sup>th</sup> November, 2023

**NOTIFICATION**

In exercise of the power conferred by the explanation to Section 25 of the Negotiable Instrument Act, 1881 (XXVI of 1881), read with Government of India, Ministry of Home Affairs, Notification No. 20/25/56-pub(I) dated the 8<sup>th</sup> June, 1957, the Governor is pleased to declare the days as specified at List I below to be Public Holidays during the year 2024.

2. The Governor is also pleased to notify that the offices under the Government of West Bengal with the exception of the offices of the Registrar of Assurances, Kolkata and Collector of the Stamp Revenue, Kolkata shall be closed on the days as specified at List II below which are not declared to be public holidays, during the year 2024.

3. Further, the Governor is pleased to declare that the days as specified at List III may be observed as Sectional Holidays in the year 2024 for the employees of different communities mentioned against the day.

**List-I (Public Holidays in 2024 under the N. I. Act)**

Birth Day of Swami Vivekananda	: 12 <sup>th</sup> January, Friday
Netaji's Birth Day	: 23 <sup>rd</sup> January, Tuesday
Republic Day	: 26 <sup>th</sup> January, Friday
Saraswati Puja [Sree Panchami]	: 14 <sup>th</sup> February, Wednesday
Doljatra	: 25 <sup>th</sup> March, Monday
Good Friday	: 29 <sup>th</sup> March, Friday
Eid-UI-Fitr	: 11 <sup>th</sup> April, Thursday
May Day	: 1 <sup>st</sup> May, Wednesday
Birth Day of Rabindranath Tagore	: 8 <sup>th</sup> May, Wednesday
Buddha Purnima	: 23 <sup>rd</sup> May, Thursday
Id-Ud-Zoha (Bakrid)	: 17 <sup>th</sup> June, Monday
Muharram	: 17 <sup>th</sup> July, Wednesday
Independence Day	: 15 <sup>th</sup> August, Thursday
Birth Day of Gandhiji	: 2 <sup>nd</sup> October, Wednesday
Mahalaya	: 2 <sup>nd</sup> October, Wednesday
Durga Puja, Maha Saptami	: 10 <sup>th</sup> October, Thursday
Durga Puja, Maha Astami and Maha Nabami	: 11 <sup>th</sup> October, Friday
(**) Durga Puja, Dasami	: 12 <sup>th</sup> October, Saturday
Lakshmi Puja	: 16 <sup>th</sup> October, Wednesday
Kali Puja	: 31 <sup>st</sup> October, Thursday
Birth Day of Guru Nanak	: 15 <sup>th</sup> November, Friday
Christmas Day	: 25 <sup>th</sup> December, Wednesday

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Yearly Closing of Bank Account : 1<sup>st</sup> April (Monday) (for Banks only).

**List-II (Holidays under the order of State Government in 2024)**

New Year's Day	: 1 <sup>st</sup> January, Monday
Day before Saraswati Puja	: 13 <sup>th</sup> February, Tuesday
Shab-e-Barat	: 26 <sup>th</sup> February, Monday
Shivaratri	: 8 <sup>th</sup> March, Friday
Day after Doljatra	: 26 <sup>th</sup> March, Tuesday
(**)Birth Day of Shri Shri Harichand Thakur(Madhu Krishna Troyodashi Tithi)	: 6 <sup>th</sup> April, Saturday
Day before Eid-UI-Fitr	: 10 <sup>th</sup> April, Wednesday
(**)Birth Day of Poet Bhanu Bhakt for Darjeeling & Kalimpong District only	: 13 <sup>th</sup> July, Saturday
Rakhi Bandhan	: 19 <sup>th</sup> August, Monday
Janmastami	: 26 <sup>th</sup> August, Monday
Fateha-Dwaz-Daham	: 16 <sup>th</sup> September, Monday
Durga Puja, Maha Chaturthi	: 7 <sup>th</sup> October, Monday
Durga Puja, Maha Panchami	: 8 <sup>th</sup> October, Tuesday
Durga Puja, Maha Shashthi	: 9 <sup>th</sup> October, Wednesday
Additional Day for Durga Puja	: 14 <sup>th</sup> October, Monday
Additional Day for Durga Puja	: 15 <sup>th</sup> October, Tuesday
Additional Day for Lakshmi Puja	: 17 <sup>th</sup> October, Thursday
Additional Day for Lakshmi Puja	: 18 <sup>th</sup> October, Friday
Additional Day for Kali Puja	: 1 <sup>st</sup> November, Friday
Day after Bhratridwitiya	: 4 <sup>th</sup> November, Monday
Chhat Puja	: 7 <sup>th</sup> November, Thursday
Additional Day for Chhat Puja	: 8 <sup>th</sup> November, Friday
Karam Puja	: To be notified later on

(#) Birth Day of Thakur Panchanan Barma falls on 14<sup>th</sup> February, Wednesday, which is a holiday under N. I. Act and therefore has not been shown separately in List-II.

(##) Birth Day of Pandit Raghunath Murmu falls on 23<sup>rd</sup> May, Thursday, which is a holiday under N. I. Act and therefore has not been shown separately in List-II.

(###) Birth Day of Birsa Munda falls on 15<sup>th</sup> November, Friday which is a holiday under N.I. Act and therefore has not been shown separately in List-II.

(####)Parshwanath's Rathajatra falls on 15<sup>th</sup> November, Friday which is a holiday under N. I. Act and therefore has not been shown separately in List-II.

(#####) This year Doljatra and Holi fall on same day so 'Holi' is not shown separately in List II.

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**List-III (Sectional Holidays in 2024)**

(**) Birthday of Guru Rabidas (for the followers of Guru Rabidas)	:	24 <sup>th</sup> February, Saturday
(**) Easter Saturday	:	30 <sup>th</sup> March (Saturday) [for Christians only]

(\$\$) Hul Diwas, Sectional Holiday [for Adivasi (Santhal) only] on 30<sup>th</sup> June falls on Sunday which is a holiday under N.I. Act & therefore not shown separately in List III.

**Note :**

1. Sundays are holidays under the Negotiable Instrument Act.
2. In the year 2024, the following festivals/occasions fall on Sundays which are public Holidays under N. I. Act and hence have not been included in lists:

i)	Bengali New Year's Day (Nababarsha)	:	14 <sup>th</sup> April, Sunday
ii)	Birth Day of Dr. B.R. Ambedkar	:	14 <sup>th</sup> April, Sunday
iii)	Mahavir Jayanti	:	21 <sup>st</sup> April, Sunday
iv)	Rathayatra	:	7 <sup>th</sup> July, Sunday
v)	Bhratridwitiya	:	3 <sup>rd</sup> November, Sunday

3. The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.
4. General instructions as laid down hereunder are to be followed in case of Muslim festivals.

**GENERAL INSTRUCTIONS TO BE FOLLOWED IN ALL TYPES OF HOLIDAYS INCLUDING HOLIDAYS FOR THE MUSLIM FESTIVALS**

- 1) No substitute holiday shall be allowed if any of the festival – holidays initially notified subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
- 2) If there is any change in the date of Eid-UI-Fitr, Id-Ud-Zoha, Muharram, Fateha-Dwaz-Daham, Shab-e-Barat depending upon the sighting of the moon, holiday will be declared by a separate order for the date on which the festival would be actually observed in lieu of the date originally notified as holiday for this festival.

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- 3) It may happen that the change of date of abovementioned occasions has to be notified at a very short notice. In such a situation, announcement would be made through T.V. / A.I.R. / News Papers and Heads of Department / Offices of the State Government may take action according to such announcements without waiting for formal order about the change of date.

By order of the Governor,

Sd/- Dr. Manoj Pant  
Additional Chief Secretary  
to the Government of West Bengal

No.6112/1(300)-F(P2)

Howrah, the 9<sup>th</sup> November, 2023

Copy forwarded for information and necessary action to :

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 700 001.
- 2) The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata – 700 001.
- 3) The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 3<sup>rd</sup> M.S.O. Buildings, 5<sup>th</sup> Floor, Block-DF, Sector-I, Salt Lake, Kolkata – 700 064.
- 4) The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.
- 5) The Chief Secretary to the Government of West Bengal.
- 6) The Personal Secretary to HMOS(IC), Finance Department, Government of West Bengal.
- 7) The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi – 110 001.
- 8) The Additional Chief Secretary/Principal Secretary/Secretary..... (All Departments).
- 9) The Commissioner.....Division(All).
- 10) The Special Secretary/Additional Secretary/Joint Secretary/Deputy Secretary, Finance Department.
- 11) The.....Department/Directorate.
- 12) The Director of Treasuries & Accounts, West Bengal, The New India Assurance Buildings, 4 Lyons Range, Kolkata – 700 001.
- 13) The District Magistrate/District Judge/Superintendent of Police.....(All).

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- 14) The Sub-Divisional Officer.....(All).
- 15) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700 012.
- 16) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Jawahar Buildings, Kolkata – 700 073.
- 17) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, 1B. Market, Sector-III, Salt Lake, Kolkata – 700 106.
- 18) The D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah – 711 102.
- 19) The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata – 700 091.
- 20) Treasury Officer, \_\_\_\_\_.
- 21) Sri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the Finance Department Website.

*Mur 9/11/2023*

**Additional Secretary  
to the Government of West Bengal**